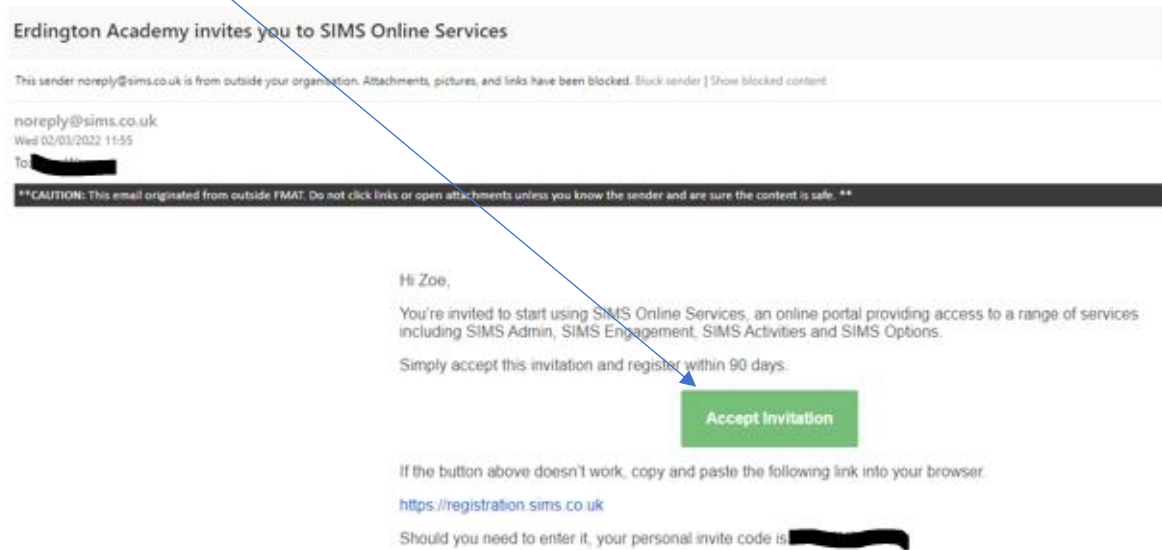


## SIMS Options Guide for students

You will receive an email invitation to register for SIMS Online Services from [noreply@sims.co.uk](mailto:noreply@sims.co.uk) – see an example below. If you do not receive the email, please check your spam folder.

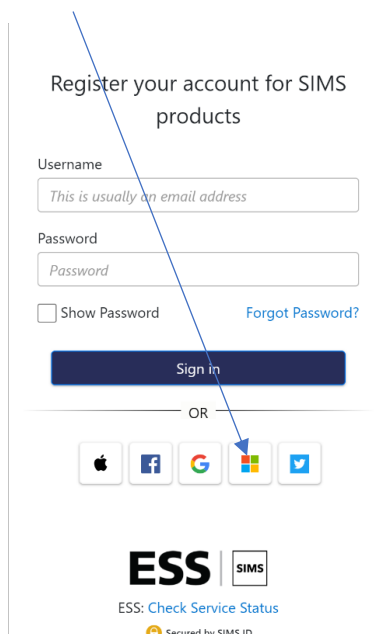
Click the **Accept Invitation** button in the email.



At the screen below select **Register with an External Account**

The screenshot shows the SIMS account activation screen. At the top is the SIMS logo. Below it, the heading 'Activate Your Account' is followed by the instruction: 'So that we can confirm your identity, please enter your email address and personal invitation code.' There are two input fields: 'Username' with a placeholder 'Email address' and 'Invitation Code'. Below these fields is a blue 'Next' button. Further down, it says 'Alternatively you may complete the registration using an External Account.' and a blue button labeled 'Register with an External Account'. A blue arrow points from the text 'At the screen below select Register with an External Account' to the 'Register with an External Account' button. At the bottom, it says 'Secured by SIMS ID'.

At the next screen click the **Microsoft icon**.



Register your account for SIMS products


Username  
*This is usually an email address*

Password  
*Password*

☐ Show Password [Forgot Password?](#)


**Sign in**

OR

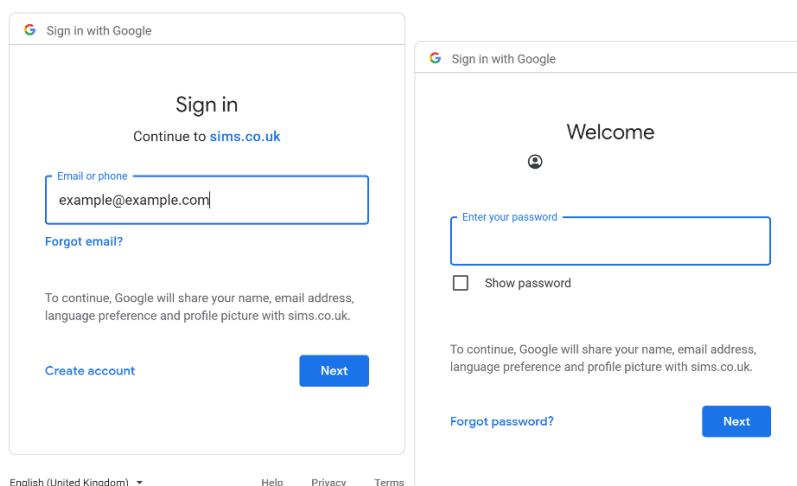


**ESS** | **SIMS**

ESS: [Check Service Status](#)

 Secured by SIMS ID

Enter your school email address and email/windows log-on password. Note, if you are logged into your school email, these boxes may not appear.



Sign in with Google

**Sign in**  
Continue to [sims.co.uk](#)

Email or phone

[Forgot email?](#)


To continue, Google will share your name, email address, language preference and profile picture with sims.co.uk.

[Create account](#) **Next**

English (United Kingdom) ▾ Help Privacy Terms

Sign in with Google

**Welcome**



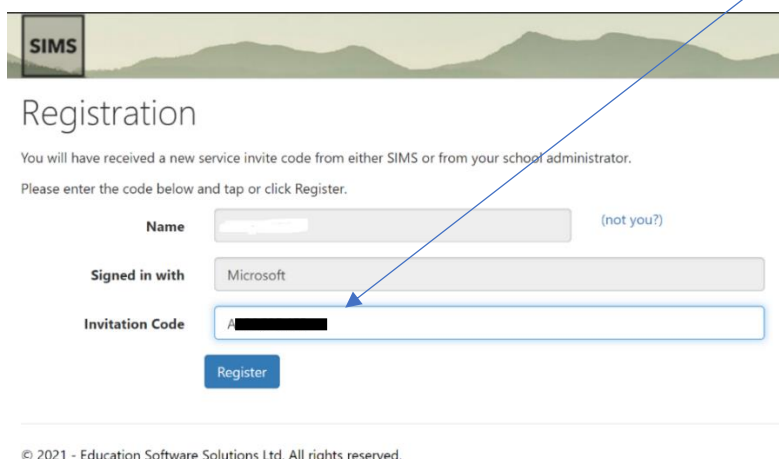
Enter your password

☐ Show password

To continue, Google will share your name, email address, language preference and profile picture with sims.co.uk.

[Forgot password?](#) **Next**

The following screen will appear. If the invitation code box is blank **enter the Invitation code** from your email and click **Register**



**SIMS**

## Registration

You will have received a new service invite code from either SIMS or from your school administrator.  
Please enter the code below and tap or click Register.

Name  (not you?)

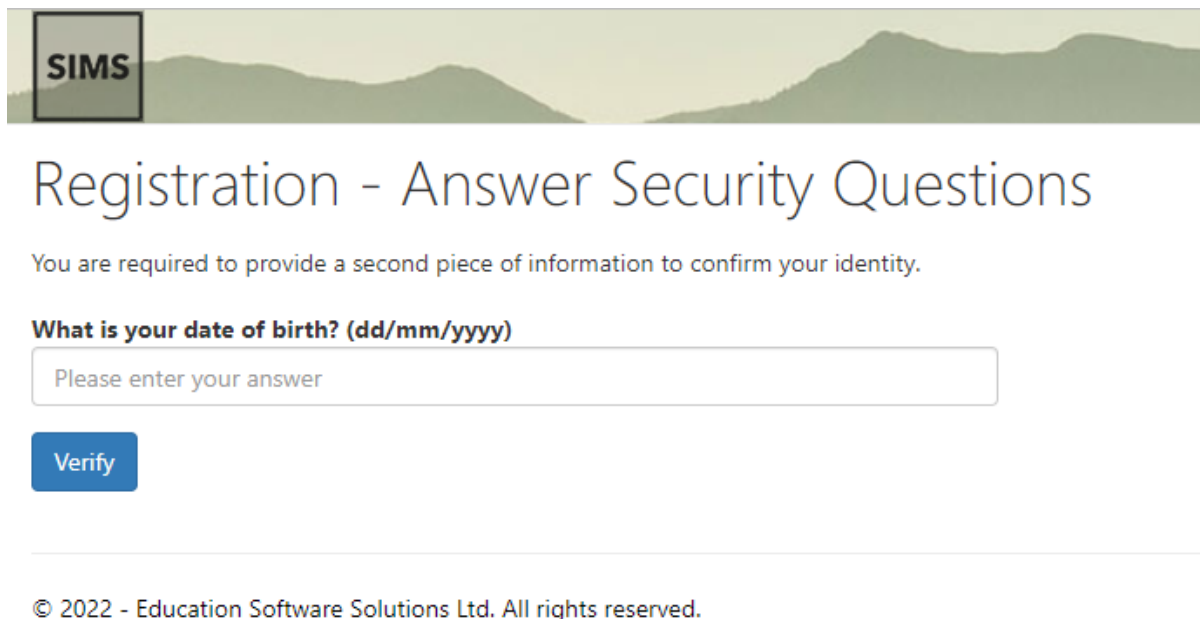
Signed in with

Invitation Code

**Register**

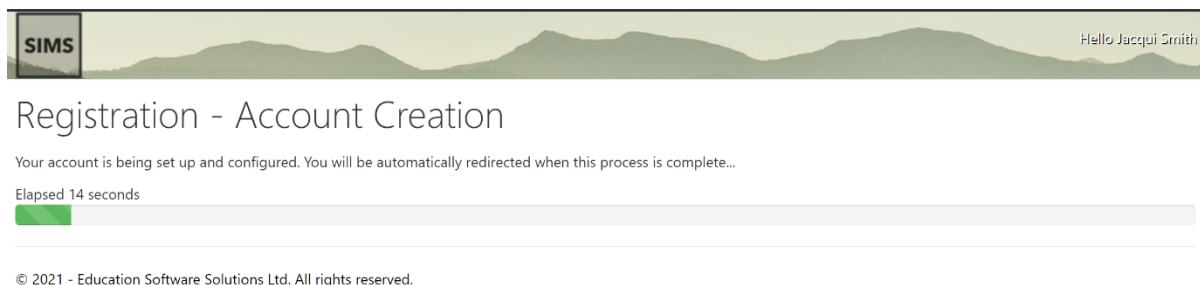
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You will then be prompted to enter your date of birth and click **Verify**. This must be in the correct format i.e. **DD/MM/YYYY**. If SIMS does not accept the date you have entered, you may need to enter it in US format depending on your device settings i.e. **MM/DD/YYYY**



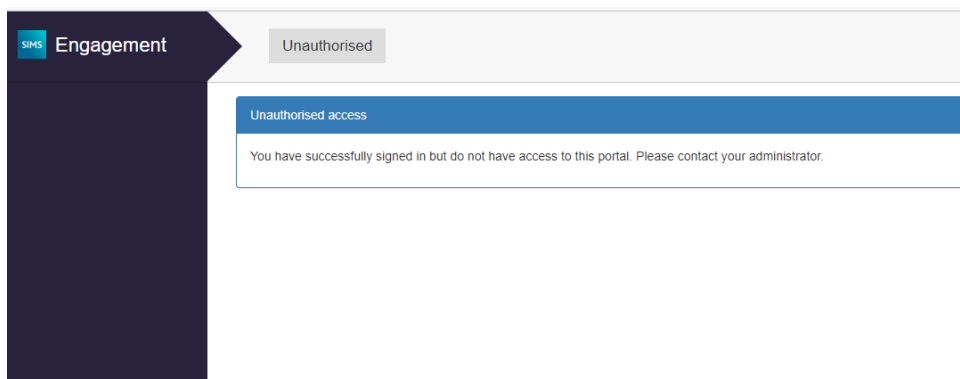
The screenshot shows the SIMS registration page for answering security questions. At the top is a header with the SIMS logo and a mountain background. Below the header is the title "Registration - Answer Security Questions". A message states: "You are required to provide a second piece of information to confirm your identity." The main question is "What is your date of birth? (dd/mm/yyyy)". Below this is a text input field with the placeholder "Please enter your answer". A blue "Verify" button is positioned below the input field. At the bottom, the copyright notice "© 2022 - Education Software Solutions Ltd. All rights reserved." is displayed.

You will then get the screen below.



The screenshot shows the SIMS registration page for account creation. At the top is a header with the SIMS logo and a mountain background. On the right side of the header, it says "Hello Jacqui Smith". Below the header is the title "Registration - Account Creation". A message states: "Your account is being set up and configured. You will be automatically redirected when this process is complete...". Below this message is a progress bar labeled "Elapsed 14 seconds". At the bottom, the copyright notice "© 2021 - Education Software Solutions Ltd. All rights reserved." is displayed.

If the Unauthorised window appears close it.



The screenshot shows a dark blue sidebar with the SIMS logo and the word "Engagement". To the right of the sidebar is a light grey header with the word "Unauthorised". Below the header is a blue box with the title "Unauthorised access". Inside the blue box, the text reads: "You have successfully signed in but do not have access to this portal. Please contact your administrator."

Once the registration is successful you can login to SIMS Options: [sims-options.co.uk](https://sims-options.co.uk). You will need to log in using your Microsoft school email address and password.

## Choosing your Options

To help with your subject choice visit the [Year 9 Options 2022](#) page on the school website.

You need to choose 1 humanities subject – Geography or History

You need to choose 2 other subjects and up to 2 reserve subjects.

Note:

- You can only choose one of Art, Textile Design and 3D Design.
- If you are studying Religious Studies you cannot choose Health & Fitness as an Option.
- If you are studying Health & Fitness you cannot choose Religious Studies as an Option.

**Humanities**  
You have chosen 0 of 1 courses from this list  

Geography GCSE Full Course

History GCSE Full Course

**Other subjects**  
To help with subject choice visit: [Year 9 Options 2022](#)  
Choose 2 subjects, plus up to 2 reserve subjects.  
**Note:**  
You can only choose one of Art, Textile Design and 3D Design.  
If you are studying Religious Studies you cannot choose Health & Fitness as an Option.  
If you are studying Health & Fitness you cannot choose Religious Studies as an Option.  
You have chosen 0 of 2 courses and 0 of 2 reserves from this list  

Art GCSE Full Course	Reserve	Business Studies GCSE Full Course	Reserve	Child Development NQF Level 2	Reserve
Computing GCSE Full Course	Reserve	3D Design GCSE Full Course	Reserve	Drama GCSE Full Course	Reserve
Engineering Design GCSE Full Course	Reserve	Food Preparation and Nutrition GCSE Full Course	Reserve	French GCSE Full Course	Reserve
Health & Fitness NQF Level 2	Reserve	Music NQF Level 2	Reserve	Photography GCSE Full Course	Reserve
Religious Studies GCSE Full Course	Reserve	Textile Design GCSE Full Course	Reserve	Triple Science GCSE Full Course	Reserve

If you have any technical issues please see Mr Ancell in the data office (next to the library).