

Admissions Policy

Erdington Academy

Part of Fairfax Multi-Academy Trust

November 2025

Document Owner:	Mr Simon Mallett - Principal
Ratified By:	Mr Jobling – Director of Education
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The Academy will adhere to legislation on this matter, in particular the School's Admission code December 2014.

The Academy will hold pupil data in a secure manner and share it only with authorised third parties with the express benefit of operation the academy effectively.

Determined Birmingham Academy Admissions Criteria for the academic year 2024/25

Academy name	Erdington Academy		
Academy address	Kingsbury Road, Erdington, Birmingham B24 8RE		
Headteacher	Mr S Mallett	Tel no:	0121-373-1080
Admission Number:	180		

Erdington Academy is an 11 – 16 mixed comprehensive Academy. The main principle of admission is to provide for the educational needs of young people who live in Erdington and the surrounding area. We are an inclusive Academy and welcome all applications. In recent years we have received more applications than we have places for. In these circumstances the following oversubscription criteria will be applied.

1. Any student whom has special educational needs with an Education, Health and Care Plan (EHCP) is required to be admitted to the Academy that is named on their EHCP. This gives any such child priority for admission to the named Academy. This is not an oversubscription criterion.

The remaining priority students are 'looked after' or previously 'looked after' children (LAC). Students from outside the UK, who enter the country as a LAC or a previous LAC student from their home country will have the same admissions priority as LAC and previous LAC students from within the UK.

Places are then offered in the following order:

2. Children (siblings) with an older brother or sister already at the Academy who will still attend the time the sibling enters the Academy*
3. Children of staff members
4. Children who live nearest to the Academy

Looked after or previously looked after children	A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence, or special guardianship order. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989). In the case of previously looked after children, admission authorities may request a copy of the adoption order, residence order or special guardianship order and a letter from the local authority that last looked after the child confirming that he or she was looked after immediately prior to that order being made.
Distance – Home to Academy measurements	Distances are calculated on the basis of a straight-line measurement between the applicant's home address and the main reception of the Academy. The local authority uses a computerised system, which measures all distances in metres. Ordnance Survey supply the coordinates that are used to plot an applicant's home address within this system.
Siblings	*Siblings (brothers or sisters) are considered to be those children who live at the same address and either: i. have one or both natural parents in common; - or ii. are related by a parent's marriage; - or iii. are adopted or fostered by a common parent. Unrelated children living at the same address, whose parents are living as partners, are also considered to be siblings. Children not adopted or fostered or related by a parents' marriage or with one natural parent in common, who are brought together as a family by a same sex civil partnership and who are living at the same address, are also considered to be siblings.
Shared Responsibility	Where parents have shared responsibility for a child, and the child lives with both parents for part of the week, then the main residence will be determined as the address where the child lives the majority of the week. Parents may be requested to supply documentary evidence to support the address used.

Separating the “final qualifier” applications (blocks of flats etc)	In a very small number of cases it may not be possible to decide between the applications of those pupils who are the final qualifiers for a place, when applying the published admission criteria. For example, this may occur when children in the same year group live at the same address, or if the distance between the home and Academy is exactly the same, for example, blocks of flats. If there is no other way of separating the application according to the admissions criteria and to admit both or all of the children would cause the Published Admission Number for the child's year group to be exceeded, the Local Authority will use a computerised system to randomly select the child to be offered the final place. In the event of this occurring with twins or other multiple birth applicants, Academies will be asked to admit over their Published Admission Number to accommodate the pupils.
Children of members of staff	Staff refers to staff that have been employed at the Academy for two or more years at the time at which the application for admission to the Academy is made, And or; The member of staff has been recruited to fill a vacant post for which there is a demonstrational skill shortage.
Appeals	Appeals are administered by the Local Authority for this Academy. Parents who wish to appeal against the decision to refuse their child admission should contact the Academy Admissions and Pupil Placements Service on 0121 303 1888 to request an appeal form. Appeals will be heard by an independent panel.
Waiting Lists	The Academy holds waiting lists for oversubscribed years. Pupils remain on the waiting list until the new academic year. A new application will need to be submitted at the beginning of each academic year if you would like your child to remain on the waiting list. Waiting lists applications will be ranked according to the oversubscription criteria as described above. If places become available they are offered to pupils in rank order.

In Year Applications	Applications made outside the normal admissions round (known as 'in-year admissions') should be made directly to the Academy, further information can be found at: https://www.birmingham.gov.uk/info/20119/school_admissions/587/in-year_school_admissions Parents/carers can apply for a place for their child at any time and to any Academy. On receipt of an in-year application, the Academy will notify the local authority of both the application and its outcome, to allow the local authority to keep up to date with figures on the availability of Academy places in Birmingham.
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* No Supplementary Information Form is used at Erdington Academy.

If you would like to look into school admissions further then it is found at: [School admissions | Birmingham City Council](#)