

Safeguarding at Erdington Academy: Quick Reference Guide (May 2026)

It is the legal responsibility of ALL staff to safeguard children at Erdington Academy.

Key People:

Designated Safeguarding Lead (DSL)	Mr J Halstead.
Deputy DSL	Mr T Davies Miss K. O'Neill Mrs Guarini Mrs Benain Miss Harvey
Other DSL trained staff.	Mr S Mallett Ms E Cross Mrs K.Wright
Student Mental Health Lead	Miss K Harvey

Reporting Concerns:

If a child is in immediate danger or is at risk of harm a referral should be made to children's social care and/or the police immediately:

- Police: 101 or 999
- CASS (Children's Advice and Support Service): 0121 303 1888

Concerns about Children:

- Immediate danger: Inform police / CASS then inform DSL.
- Serious Concern e.g. disclosure: Find DSL / Deputy DSLs and report via MyConcern.
- Minor Concern: Report via MyConcern: <https://myconcern.education>
- Concerns about adults - Inform Principal.
- If it is the Principal, inform Chair of Associates
chairofassociates@erdingtonacademy.bham.sch.uk

Key Documents:

Keeping Children Safe in Education (KCSIE) is **statutory guidance** – which in effect means it is the law. There is a new version as of September 2026.

Part of the statutory responsibility on every staff member is to:

- Read and understand **Part One** of KSCIE
- Read **Annexe A** of KCSIE

Important policies you are legally expected to know (in bold) or be aware of:

- The **safeguarding policy** (KCSIE refers to a "child protection policy")
- **Staff code of conduct.**
- Behaviour Policy
- Whistleblowing policy.

All of these can be found on our website.